

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, October 20, 2020, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Secretary/Treasurer
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Nicholas Pierce, Board Member
Mr. Jed McMillian, Board Member
Mr. Michael Baughan, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mr. Charlie Creech, North State Aviation
Mrs. Becca Colangelo, Signature Flight Support
Mr. Jim Hopkins, Signature Flight Support
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Kirby Robinson, Forsyth County
Mr. Philip Vogler, Forsyth County
Mrs. Shanna Smith, Forsyth County
Dean John Carstens, Forsyth Tech

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the October 20, 2020, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Mr. Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

3. Approval of Minutes

A motion was made to approve the September 15, 2020, regular minutes.

Motion	Hudspeth
Second	Piper
Result	Approved
Vote	Unanimous

4. Public Comments

There were no public comments.

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for September 2020. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

6. Economic Development Update

Mr. Davidson informed the SRAB that the Aerotropolis Task Force Meeting was held earlier in the day and it was highly attended. Mark Owens hosted the virtual meeting and a number of items were discussed such as planning and economic development efforts. Mr. Davidson gave updates on capital improvement projects and explained the impact that COVID-19 has had on the airport.

Mr. Davidson announced that the Airport has been selected for further consideration to receive funds from the Economic Development Administration (EDA) CARES Act Recovery Assistance Program. The estimated funds from the EDA (\$4,450,677) would be used for capital improvements at 4001 N. Liberty Street.

Mr. Davidson announced that he has been working with Commissioner Tonya McDaniel and Commissioner Fleming El-Amin to hold a virtual Airport Neighborhood meeting. Mr. Davidson explained that this meeting is being held to update the residents on Airport operations such as the property sale of 30 acres of County-owned property located at 4897 Lansing Drive. Mr. Davidson advised that Kirby Robinson will attend the meeting and provide insight on the behalf of the County.

7. Airport Operations Update

Mr. Davidson gave an update on operations and fuel volumes at the airport. Mr. Davidson advised that Signature Flight Support has had an increase in operations and is doing well.

Mr. Davidson reported having eighteen (18) American Airlines aircraft and nine (9) United Airlines aircraft in storage. Both airlines and Swift Air are utilizing NSA to have maintenance done in the hangar.

Mr. Davidson announced that the Piedmont Advantage Credit Union agreement has been fully executed and construction has begun. Mr. Davidson shared a photo of the progress of the Piedmont Advantage Credit Union ATM.

Mr. Davidson reported receiving 14 proposals for the Terminal Building Renovation Project and the evaluation team selected the Walter Robbs Callahan & Pierce Architects, PA firm for the project. The next step is to have the General Services Department negotiate terms for Design and Construction Management on a percentage basis. The project should take two years and six months to be completed.

Mr. Davidson advised that Forsyth Tech is proceeding with construction, but is behind due to the impact of COVID-19. Mr. Davidson introduced John Carsten, Dean of Engineering Technology and the Dean advised that they expect to welcome students for the spring semester for general education classes.

8. Other Business

9. Closed Session

Pursuant to North Carolina General Statue 143-318.11 (a) (1) and (5) a motion was made at the SRAB Meeting to go into closed session at 4:20 pm to discuss a County property acquisition.

Motion	McKim
Second	Pierce
Result	Approved
Vote	Unanimous

The following Smith Reynolds Airport Board Members were present: Scott Piper, Tom McKim, Perry Hudspeth, Ted Kaplan, Gayle Anderson, Nicholas Pierce, Jed McMillan, and Michael Baughn.

The following individuals were also present: Mark Davidson, A.A.E.; Gordon Watkins, Attorney; and Kirby Robinson, Assistant General Services Director.

Since no other business needed to be discussed, Chairman Piper advised that the Board Meeting would be adjourned at the end of the Closed Session.

A motion was made to adjourn at 4:46 pm.

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

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Mark Davidson - Director A.A.E.

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Mark R. Davidson, A.A.E., Airport Director

DocuSigned by:

Received:

Scott G. Piper

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Scott G. Piper, Chairman