

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A hybrid meeting of the Smith Reynolds Airport Board was held on Tuesday, November 16, 2021, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Thomas McKim, Chairman
Mr. Ted Kaplan, County Commissioner
Mr. Michael Baughan, Board Member (Remote)
Ms. Cynthia Jeffries, Board Member
Mr. Clarence Lambe, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mr. Scott Piper, Former Board Member (Remote)
Mr. Jim Hopkins, Signature Flight Support (Remote)
Mr. Charlie Creech, North State Aviation (Remote)
Dean John Carstens, Forsyth Tech (Remote)
Mr. James Moose, AVCON, Inc.
Mr. Jeff Kirby, Parrish and Partners, LLC
Mr. Rick Reed, Piedmont Triad Partnership (Remote)
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Kyle Mounts, Mount Aero Properties (Remote)
Mr. Philip Voglar, Forsyth County (Remote)
Ms. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman McKim called the November 16, 2021, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Conflict of Interest Statement

Chairman McKim read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

3. Approval of Minutes

A motion was made to approve the September 21, 2021 (Regular minutes)

Motion	McKim
Second	Jefferies
Result	Approved
Vote	Unanimous

4. Public Comments

No public comments.

5. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for September and October 2021. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

6. Economic Development Update

Mr. Davidson announced that many Airport Board Members and County Commissioners attended the ribbon-cutting ceremony for the Piedmont Aviation Credit Union ATM and the grand opening event of the Forsyth Tech Mazie S. Woodruff Aviation Technology Lab on October 26, 2021. Dean Carstens gave an update on the Aviation Technology Lab and advised that classes are expected to start at the facility in Spring 2022.

Mr. Gordon provided a legislative update and advised the Governor was going to approve the State Budget that includes \$23 million for Smith Reynolds Airport.

Mr. Davidson summarized the Areotropolis Task Force Meeting that was held on November 2nd. The Mayor kicked off the meeting and speakers included Greg Purvis, Basil Yap, Mark Davidson, Rick Reed, and Mark Owens.

The County Commissioners approved the proposal to utilize funds from the American Rescue Plan Act (ARPA) to provide compensation to those employees that worked on the frontline and maintained on-site continuity of operations to the public while working on-site. Justification for 5 airport employees was submitted to the HR Director. In addition, applications were submitted under the County's solicitation for projects worthy of ARPA Funds. The County has \$74 Million with \$56 Million not yet allocated. The Airport Department submitted two applications including one for lost revenue directly related to COVID for \$148,989.68 and the other was to purchase HVAC to filter the air in the Main Terminal for \$955,000.

Mr. Davidson provided Senator Burr's Field, Representative Mike Fenley, a tour of the Airport last Wednesday and will be speaking to the Clemmons Rotary Club on November 17, 2021.

The staff is working on updating the Airport Minimum Standards and Rules and Regulations to change the name from Airport Commission of Forsyth County to Forsyth County. The Risk Manager wants to update the insurance requirements. A final draft will be circulated to Board Members and others interested in providing feedback.

The North Carolina Airport Association's 42nd annual conference will be held in Winston-Salem on April 20- 22nd, 2022. The Conference Committee is finalizing the agenda and the theme is "Cultivating Airport Innovation". The meeting will include sessions such as virtual air traffic control towers, advance air mobility, and a bonus session that the Forsyth County MIS Department is going to present titled: Innovation in Cyber-security – Our Flight Path from a Government Perspective.

7. Airport Operations

Mr. Davidson summarized monthly operations and shared a new video from the NCDOT which depicts flights departing and arriving from the Airport in 2020. The video is available on the Airport's web site.

Mr. Davidson advised that a F18 had a hard landing and blew a tire on October 30, 2021 after an Appalachian State and Wake Forest football fly by. No one was hurt by this incident, but Runway 15-33 had to be closed. ARFF, Mr. Quader, and the maintenance staff worked with the Control Tower to pick up FOD, close the runway, and issue a NOTAM. The Navy maintenance crew from NAS Oceana, VA Beach drove up to assist in the removal of the aircraft and Runway 15-33 opened up the following day at approximately 1 pm Sunday afternoon.

NC Cooperative Extension is moving to a different location and the Airport is looking into new concepts to tie in the existing NC Cooperative Extension (Agriculture Building) into the master plan for possible aircraft parking ramp and hangar development.

Mr. Davidson thanked Karen Johnson and Shanna Smith for working with Citywide Landscaping to ensure they were doing a good job and the County's money was not going to waste.

The rehab design for Runway 15-33 is 100% complete and the bidding will be in the spring for July construction. The airfield drainage issue will also be handled under this project.

Chairman McKim presented at the KINT Pilot Meeting on November 3, 2021 and during the meeting, Board Member Baughan inquired about the need to rehabilitate the runway pavement. Mr. Davidson asked James Moose with AVCON to provide additional insight into the project for the Smith Reynolds Airport Board Members. .

Chairman McKim asked the Board Members if they were interested in modifying the meeting schedule for next year and the Board Members in attendance were in favor of meeting every other month next year. A new schedule would be discussed at the next meeting on December 14, 2021.

8. Other Business

9. Adjourn

A motion was made to adjourn the meeting at 4:43 pm

Motion	McKim
Second	Kaplan
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

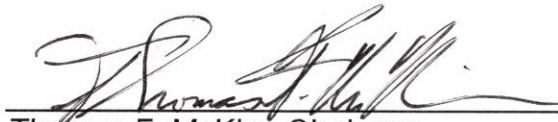
DocuSigned by:

Mark Davidson - Director A.A.E.

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Mark R. Davidson, A.A.E., Airport Director

Received:



Thomas F. McKim, Chairman