

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A remote meeting of the Smith Reynolds Airport Board was held on Tuesday, December 15, 2020, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. Tom McKim, Secretary/Treasurer
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gayle Anderson, Board Member
Mr. Nicholas Pierce, Board Member
Mr. Jed McMillian, Board Member
Mr. Michael Baughan, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mrs. Becca Colangelo, Signature Flight Support
Mr. Jim Hopkins, Signature Flight Support
Mr. Basil Yap, Hovecon Consulting
Mr. Mark Owens, Greater Winston-Salem, Inc.
Mr. Joel Marion, MRO Holdings
Mr. Rick Reed, Piedmont Triad Partnership
Dean John Carstens, Forsyth Tech Mazie S. Woodruff Aviation Lab
Mr. Greg Purvis, Forsyth Tech Mazie S. Woodruff Aviation Lab
Mr. Max Maxwell, Look Up Aviation – Sling Aircraft
Mr. Andy Warfield, Triad Business Journal
Mrs. Terri Watkins, SpinFrogs
Mr. Gordon Watkins, Attorney, Forsyth County
Mr. Shoaib Quader, Forsyth County
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the December 15, 2020, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Moment of Silence for Mr. James W. Shaw, Vice Chairman

3. Conflict of Interest Statement

Mr. Piper read the following statement: It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

4. Approval of Minutes

A motion was made to approve the October 20, 2020, regular minutes.

Motion	McKim
Second	Anderson
Result	Approved
Vote	Unanimous

5. Public Comments

There were no public comments.

6. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for October and November 2020. Mr. Davidson summarized the financial statements using a scorecard which included notes and insight into the budget.

7. Look Up Aviation LLC – Sling Aircraft

Mr. Davidson announced that Look Up Aviation LLC is interested in leasing a portion of the facility at 3820 N. Liberty Street for hangar, office, and ramp space. Mr. Davidson reported that Look Up Aviation advised that they have been named an east coast distributor for Sling Aircraft which is based in South Africa. If the lease is approved and executed, the proposed agreement would bring one of the largest kit building companies in the world to Winston-Salem. Mr. Davidson introduced Max Maxwell, a partner and owner of Look Up Aviation. Mr. Maxwell gave an overview of the company and their operations and provided insight into the proposed operation at Smith Reynolds Airport.

A motion was made to allow the Chairman to execute a new lease after it has been executed by Look Up Aviation LLC and processed in the County's Contract Control System and approved by the County Attorney.

Motion	Hudspeth
Second	McMillian
Result	Approved
Vote	Unanimous

8. AeroX Update

Mr. Baughan gave an overview of the vision, long-term goals, and strategies of AeroX. Mr. Baughan shared the AeroX vision of promoting and facilitating a safe and efficient commercialization of emerging technologies in Forsyth County.

Mr. Yapp gave an overview of the FAA's UAS Integration Pilot Program and explained strategies on how to build on the success of the program. Mr. Yapp introduced the second phase of the program called BEYOND which focuses on enabling scalable and economical operations. Mr. Yapp also explained the competitive advantage of being the first community to implement local UAS Traffic Management. Mr. Yapp and Mr. Baughan also shared AeroX Innovation Hub partnership opportunities.

9. Economic Development Update

Mr. Davidson announced a successful virtual neighborhood meeting which was held on December 8, 2020. Mr. Purvis provided an update of the Forsyth Tech Aviation Center and Mr. Robinson presented on the proposed land sale adjacent to Lansing Drive. Mr. Davidson presented current trends, future projects, diversity efforts, and MWBE opportunities. The meeting was recorded and is on the Airport's web page and County's Facebook page.

Mr. Davidson provided an update on the property sale of 30 acres at 4897 Lansing Drive. Front Street Capital made an offer of \$1,551,059 to the County. Mr. Davidson advised that NCDOT approved the sale and sent it to the FAA for approval.

Mr. Davidson reported working on a new agreement with Signature Flight Support to clean up the current agreement with all the amendments that date back to 1978. Mr. Davidson advised that he will be working the County Attorney's Office and Property Management to get the new agreement executed.

10. Airport Operations Update

Mr. Davidson gave an update on operations and fuel volumes at the airport. Mr. Davidson also announced that the NCDOT-DOA has replenished its funding levels required by the State and has begun funding project again. According to our Program Manager, they will start funding the Runway 15-33 Rehabilitation project and Taxilane Lima project.

Mrs. Colangelo shared pictures of Signature Flight Support's two new 2020 Garsite fuel trucks.

Mr. Davidson reported that Forsyth Tech Aviation Center's latest completion date is January 28th and shared pictures of progress.

11. Other Business

None

12. Closed Session

Chairman Piper advised that there was no other business for the regular meeting and advised that a closed session has been established to instruct public body staff concerning the position to be taken on behalf of public body in negotiating for acquisition of real property by purchase, option exchange, or lease Pursuant to provisions of North Carolina General Statute 143-318.11 (a)(5).

At 5:03 pm a ten minute break was taken before the following SRAB members went into closed session: Scott Piper, Tom McKim, Perry Hudspeth, Ted Kaplan, Gayle Anderson, Nicholas Pierce, Jed McMillan, and Michael Baughan. The following individuals were also present: Mark Davidson, Gordon Watkins, and Kirby Robinson.

13. Adjourn

A motion was made to adjourn the closed session at 5:33 pm

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:

DocuSigned by:

Mark Davidson - Director A.A.E.

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Mark R. Davidson, A.A.E., Airport Director

DocuSigned by:

Received:

Scott G. Piper

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Scott G. Piper, Chairman