

SMITH REYNOLDS AIRPORT BOARD  
3801 NORTH LIBERTY STREET  
WINSTON-SALEM, NORTH CAROLINA 27105  
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Tuesday, September 24, 2019, at 4:00 p.m. with a quorum present.

**Smith Reynolds Airport Board Members Present:**

Mr. Scott G. Piper, Chairman  
Mr. James Shaw, Vice Chairman  
Mr. Thomas McKim, Board Member  
Mr. Ted Kaplan, Board Member  
Mr. Perry Hudspeth, Board Member  
Mr. L. David Mounts, Board Member  
Mr. Nicholas Pierce, Board Member  
Mr. Jed McMillian, Board Member

**Also Present:**

The Honorable Mayor Allen Joines, City of Winston-Salem  
Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County  
Ms. Karen Barnes, Venture Café Winston-Salem  
Mrs. Becca Colangelo, Signature Flight Support  
Mr. Jim Hopkins, Signature Flight Support  
Mr. Andy Dale, AOPA  
Mr. Alberto Quiroga, Citizen  
Mr. James Griffin, Forsyth County  
Mr. Todd Luck, Forsyth County  
Mr. Shoaib Quader, Forsyth County  
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

**1. Call to Order**

Chairman Piper called the September 24<sup>th</sup>, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

## **2. Approval of Minutes August 20<sup>th</sup>, 2019 (Regular Minutes)**

A motion was made to approve the August 20<sup>th</sup>, 2019 regular minutes.

Motion	Shaw
Second	Hudspeth
Result	Approved
Vote	Unanimous

## **3. Public Comments**

There were no public comments.

## **4. Financial Review**

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software financial system and financial scorecard for the month of August. Mr. Davidson advised that account codes for the facility at 3820 N. Liberty Street will be updated to reflect revenue and expenditures for this location. Mr. Mounts requested staff to provide an analysis of historical revenue and expenditures going back two years.

Mr. Davidson advised that on September 12, 2019, the County Commissioners approved an amendment to the 2018 Smith Reynolds Airport Capital Project Ordinance. The multi-year CPO includes two new projects and the issuance of limited obligation bonds totaling \$17 million for facility improvements. The next step is to develop a financial plan and work with the County's Finance Director to phase the bonds and projects.

## **5. Future of Flight Executive Summary**

Karen Barns with Venture Café provided a summary of a study called "The Future of Aerospace in Winston-Salem: Creating an Innovation Hub". The report also known as the "Future of Flight" was authored by Karen Barnes and Menza Dudley and was underwritten by the L. David Mounts Foundation. Ms. Barns summarized the key findings in the report and briefed the SRAB on three markets that Winston-Salem and the Airport should focus upon which include: additive manufacturing, electric vertical landing and takeoff vehicles (EVOTL) and unmanned aerial systems (UAS).

After the presentation, Mr. Mounts recommended a motion to the SRAB to approve a resolution that requests that the Aerotropolis Task Force include and pursue the three emerging markets that were included in the Future of Flight report. The previous Aerotropolis report commissioned by the Winston-Salem Chamber of Commerce did not include these markets. Mr. Davidson was instructed to develop the resolution and present it at the next meeting.



Motion	Mounts
Second	Shaw
Result	Approved
Vote	Unanimous

## 6. Other Business

Mayor Allen Joines provided an update to the SRAB on progress to make the Airport and community more competitive. One concept he is discussing with Mr. Mounts and community leaders is the concept of a special innovation district. This concept would create an innovation district around the Airport and would include the Innovation Quarter downtown. Potential advantages would include faster development, branding, and financial benefits. The Mayor also addressed the double taxation issue at the Airport and is committed to working to even the playing field.

After the presentation by the Mayor, Mr. Mounts recommended a motion to the SRAB to approve a resolution supporting the Mayor's efforts to improve the competitive position of the Airport. Mr. Davidson was instructed to develop the resolution and present it at the next meeting.

Motion	Mounts
Second	Shaw
Result	Approved
Vote	Unanimous

## 7. Economic Development and Competitive Position

Mr. Davidson advised that Mr. Kyle Haney took a resolution to the Board of County Commissioners authorizing the execution of necessary documents to apply for the U.S. Economic Development Administration Grant. If the grant is awarded to the County, the funds would be used to rehabilitate the facility at 4001 North Liberty Street. Mr. Davidson announced that we are moving forward with the Aerotropolis goals and recommendations. The next Aerotropolis Task Force Meeting will be held on October 15<sup>th</sup>, 2019 at 12:30 pm. In addition, the first public meeting regarding the Strategic Area plan will be held on October 17<sup>th</sup>, 2019 at 6 pm at Carver High School. The Strategic Area Plan was a recommendation of the task force.

Mr. Davidson advised that he and the County Manager have been in discussions with the City of Winston-Salem and local neighborhood leaders in an attempt to improve communications. The County has committed to mailing an airport newsletter three times a year. In addition, Mr. Davidson advised he had the opportunity present with Dr. Janet Spriggs at the Venture Café Demo Days about the future of aviation. He also had the pleasure of attending the Winston-Salem Chamber of Commerce Board Meeting with Chairman Piper. At the meeting, they were able to reveal an airfield sign that was

mounted in the boardroom. The sign is a great reminder of the Airport and the partnership the Airport has with the Chamber.

Mr. Davidson shared the most recent fuel prices within 75 miles of Smith Reynolds and advised that the COO of Signature was visiting on September 27, 2019, to visit the Airport and the Innovation Quarter. Chairman Piper asked about the price difference in Charlotte and Ms. Becca Colangelo shared her insight on the market and briefly described a plan of action. Mr. Mounts shared his concerns on fuel pricing and ramp fees. Mr. Pierce shared his previous FBOs experiences and what the corporate pilots typically need. Mr. Mounts advised that the current fuel pricing structure was hindering the market in Winston-Salem and would like to see Signature and the Airport Department more aligned. Mr. Jim Hopkins provided his insight on the market and advised that Signature was committed to working with the County.

#### **8. Airport Operations Update**

Mr. Davidson reported on operations and fuel volumes for the month and relayed how the Airport staff reaches out to the aviation community in the east when hurricanes approach. Mr. Davidson also advised that the airport staff completed FAR Part 139 required training thanks to Shoaib Quader. The SRAB was informed that CFR 1 is still broken down and the FAA Tri-annual disaster drill will be held on November 9<sup>th</sup>, 2019.

Mr. Davidson reported that Mr. Houston Symmes called him earlier in the month and advised that he sold all of his shares of the Piedmont Flight Training School to Mr. David Mounts. According to social media, it also appears that the flight school will be acquiring more aircraft which is good for the Airport.

Mr. Davidson advised that the Akron bridge project has started and how all the parties involved were able to develop a plan for the construction cranes that will be used off the approach end of runway 15. Mr. Davidson also reported that the environmental assessment is still proceeding for Taxiway Quebec and Taxilane Lima. Mr. Davison shared pictures of the worksite at the Forsyth Tech Lab.

Mr. Mounts briefly shared his vision for the school which he hopes to grow to include students and instructors from the surrounding neighborhoods. The school is currently acquiring five (5) state-of-the-art aircraft which are fuel-efficient and among the safest trainers in the industry. Mr. Mounts advised that he will not be participating in the day-to-day activities.

Mr. Hudspeth asked Mr. Davidson on the status of the wildlife at the Airport. Mr. Davidson advised that all the approvals were completed and the U.S. Department of Agriculture was able to harvest 8 deer on the first night of the operation.

**9. Airport Activity Updates**

The next Smith Reynolds Airport Board Meeting is scheduled for October 15<sup>th</sup>, 2019.

**10. Adjourn**

A motion was made to adjourn the meeting at 5:09 pm

Motion	Kaplan
Second	Mounts
Result	Approved
Vote	Unanimous

*Composed by Shanna K. Smith*

*Respectfully Submitted:*

  
\_\_\_\_\_  
Mark R. Davidson, A.A.E., Airport Director

Received:

  
\_\_\_\_\_  
Scott G. Piper, Chairman