

SMITH REYNOLDS AIRPORT BOARD  
3801 NORTH LIBERTY STREET  
WINSTON-SALEM, NORTH CAROLINA 27105  
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Tuesday, August 20, 2019, at 4:00 p.m. with a quorum present.

**Smith Reynolds Airport Board Members Present:**

Mr. Scott G. Piper, Chairman  
Mr. James Shaw, Vice Chairman  
Mr. Perry Hudspeth, Board Member  
Mrs. Gayle Anderson, Board Member  
Mr. L.David Mounts, Board Member  
Mr. Jed McMillian, Board Member

**Also Present:**

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County  
Mr. Mike Darcangelo, AVCON  
Mrs. Becca Colangelo, Signature Flight Support  
Mr. Chris Vogler, Forsyth County  
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

**1. Call to Order**

Chairman Piper called the August 20, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

**2. Approval of Minutes June 25, 2019 (Regular Minutes)**

A motion was made to approve the June 25, 2019, regular minutes.

Motion	Shaw
Second	Hudspeth
Result	Approved
Vote	Unanimous

**3. Public Comments**

There were no public comments.

**4. Financial Review**

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software financial system. Financial scorecards with notes were also developed and reviewed for the months of June and July.

## **5. Triad Aviation Academy, LLC**

Mr. Davidson advised that Triad Aviation Academy (TAA) has submitted an aeronautical business permit application to conduct flight training services at Smith Reynolds Airport. TAA is requesting office and ramp space with a term of one year with two additional one year options. Tenant would be required to work with County Risk Management for proper insurance coverage and adhere to Minimum Standards, as well as established Airport Rules and Regulations. Once the agreement is executed by TAA, the Airport Department would make minor improvements to the space. Mr. Mounts inquired if a Dun and Bradstreet report was run. Mr. Davidson advised that a D&B report was not conducted and mentioned the current TAA fleet at GSO and that they have been in business for years.

A motion was made to give Chairman Piper the authority to execute a lease and operating agreement with Triad Aviation Academy, LLC once approved by the County Attorney.

Motion	Hudspeth
Second	Anderson
Result	Approved
Vote	4 Yes – 1 Abstained (Mounts)

## **6. Economic Development and Competitive Position**

Mr. Kyle Haney, Forsyth County Economic Development Program Administrator, discussed grant opportunities and funding for various infrastructure projects at Smith Reynolds Airport. In addition, he explained progress with Forsyth County's WorkReady Program and the impact on the community in regards to job growth. Mr. Mounts advised that he was working to establish a grant program to attract start-up companies. Mr. Davidson advised that the Airport Department, in cooperation with the W-S Chamber of Commerce has established a date of October 15, 2019 for the next Aerotropolis Task Force Meeting. Mr. Davidson also advised that the Strategic Area Plan, which was a recommendation of the Task Force, has started and he provided a short summary of the process and the proposed boundary area to be included in the Smith Reynolds Airport / Whitaker Park Area Plan.

## **7. Airport Operations Update**

Mr. Davidson informed the SRAB that the City Council approved the change to the city code to allow Federal and State wildlife officers to use suppressed rifles at Smith Reynolds Airport to control the wildlife. After several public meetings, news interviews and letters sent to residents informing them of the plan, the City Council Members decided it was best for public safety to approve the request. Mr. Davidson also advised that the Crash Fire Recue 1 (CFR) broke down, but Mr. Quader was able to secure a rental CFR truck from South Carolina. This emergency action enabled the Airport to address concerns from NSA and United in regards to ARFF Index. Mr. Davidson reported a follow up visit by the FAA to inspect the tree line near Runway 22. During the last inspection, it was determined that the Airport needed to clear trees from the



imaginary surfaces of FAR Part 77. In addition, to comply with FAR Part 139, the Airport has scheduled the FAA Tri-Annual Disaster Drill on November 9<sup>th</sup>, 2019.

Mr. Davidson advised that North State Aviation has secured United Airlines work again and the first B737 arrived on August 19, 2019. Mr. Davidson also gave an update on T-Hangar leases and other agreements routing through the County's Contract Control System. Further discussion was made regarding the Forsyth Tech ground breaking event held on July 24<sup>th</sup>, 2019 as well as progress on Taxiway Q and Taxilane L environmental assessment. Mr. Davidson advised the SRAB that he is going before the Board of County Commissioners on August 29<sup>th</sup>, 2019 to gain approval for a Capital Project Ordinance (CPO) amendment. The amendment includes the Terminal Area Improvement project and is the first step in securing limited obligation bonds in the amount of \$17,000,000. Mr. Davidson also reported that the facilities assessment by Terracon Consultants, Inc. has been completed and the County should have a report by late September. Mr. Davidson commended the Jim Shaw Ace Academy for high attendance and a successful year. The Airport Department was able to assist by providing support with facilities and food.

**8. Other Business**

None

**9. Airport Activity Updates**

The next Smith Reynolds Airport Board Meeting is scheduled for September 24<sup>th</sup>, 2019.

**10. Adjourn**

A motion was made to adjourn the meeting at 4:54 pm

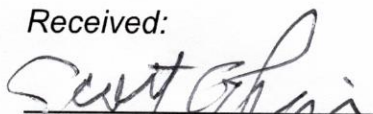
Motion	Hudspeth
Second	Mounts
Result	Approved
Vote	Unanimous

*Composed by Shanna K. Smith*

*Respectfully Submitted:*

  
\_\_\_\_\_  
Mark R. Davidson, A.A.E., Airport Director

*Received:*

  
\_\_\_\_\_  
Scott G. Piper, Chairman