

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Tuesday, November 19th, 2019, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. James Shaw, Vice Chairman
Mr. Thomas McKim, Treasurer
Mr. Perry Hudspeth, Board Member
Mrs. Gale Anderson, Board Member
Mr. David Mounts, Board Member
Mr. Nicholas Pierce, Board Member
Mr. Jed McMillian, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mrs. Becca Colangelo, Signature Flight Support
Mr. Mike Darcangelo, Avcon
Mr. James Moose, Avcon
Mr. Andy Dale, AOPA
Mr. Mike Baughan
Mr. Todd Luck, Forsyth County
Mr. James Griffin, Forsyth County
Mr. James Anderson, Jr., Forsyth County
Mr. Christopher Ong, Forsyth County
Mr. El-Amin Fleming, County Commissioner
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the November 19th, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m. and read the following statement:

It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

2. Approval of Minutes October 15th, 2019 (Regular Minutes)

A motion was made to approve the October 15th, 2019 regular minutes.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

3. Public Comments

There were no public comments.

4. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements for the month ending October 31, 2019, which were developed from the County's Performance software. Mr. Davidson advised that the staff requested the City of Winton-Salem investigate the water usage at 4001 North Liberty Street since the invoices from the City are not within the normal range. Mr. Davidson also explained the increase in Airfield expenditures which were due to airfield signage panels, Cash Fire Rescue (CFR) truck rental, and various fence repairs to keep wildlife out.

Mr. Piper asked for an explanation of the \$67,454.91 budgeted as a net loss for the Airport. Mr. Davidson advised that the Local Government Commission and the County requires a balanced budget and the difference is from outstanding obligations from the previous fiscal year. The primary obligation is to pay for the Terracon Report in the amount of \$62,494.91. Mr. Ong from the County Budget Office was in attendance and also advised that the County must roll-over encumbrances from the previous year that are being processed in the current year expenditures.

5. Terracon Report of Findings for Facility Conditions Assessment (Draft)

Mr. Davidson introduced James Anderson, Forsyth County Design and Construction Manager. Mr. Anderson gave an overview of the Facility Conditions Assessment for the Airport and gave insight into the assessment process. Mr. Anderson advised that the assessment is currently in the reviewing and commenting phase. Mr. Anderson explained once he receives the final report, the next step is to prioritize and coordinate projects with current funding. Mr. Anderson advised that the draft report depicted it will cost approximately \$1.5 Million for immediate maintenance needs and \$17 Million over a ten-year span. Mr. Anderson also provided insight into the repairs required for the facility located at 3820 North Liberty Street.

6. Taxiway Alpha / Quebec Project Update

Mr. James Moose with AVCON provided a brief history and current status of the Taxiway Alpha and the proposed Taxiway Quebec project. In summary, the FAA advised that Taxiway Alpha is too close to Runway 15-33. In 2013, the Airport Commission asked if the FAA would consider authorizing a modification to standard to leave the taxiway in place. The request was denied by the FAA Airport District Office

(ADO) in Atlanta. Since that time, the FAA, NCDOT, and the Airport has been preparing and designing a new Taxiway Quebec. Now, the FAA has changed its stance and is requesting the Airport consider a modification to standard. The FAA ADO in Memphis advised that they have done this at other Airports such as Lexington, Kentucky and is directing the Airport to request a modification to standard or jeopardize funding. The new alternative would move Taxiway Alpha approximately 28 feet and would save the FAA, NCDOT and County a lot of funds. To capitalize upon the work already done, AVCON and the Airport staff has developed some alternatives on the northeast side of Runway 15-33 if the modification to standard is approved. A new taxiway to a ramp has been designed conceptually which would avoid acquiring homes and the existing landfill. The ramp could be used for future economic development.

7. Economic Development Update

Mr. Davidson advised that he is still working with Kyle Haney on the Economic Development Grant for 4001 N. Liberty Street. The majority of the grant has been finalized and James Anderson is developing the engineer's estimate. Mr. Davidson gave an update on the Strategic Area Plan meeting at Carver High School which was highly attended on October 17th. Mr. Davidson also provided an overview of the NBAA Annual Meeting and Convention which hosted over 1,000 indoor exhibitors and over 25,000 business aviation professionals. To make connections in the UAS and eVTOL markets, Mr. Davidson disclosed that he submitted his name to be on the NBAA Emerging Technologies Committee. In addition, both the County's Economic Development Department and the Chamber of Commerce have been solicited to assist in marketing to the UAS industry. To provide insight into the UAS market and North Carolina's Integrated Pilot Program, Basil Yapp will present at the next SRAB meeting.

Mr. Davison announced that Chairman Piper, Vice Chairman Shaw and Board Member Hudspeth all attended the North State Aviation event on November 6th. Executives from both United Airlines and MRO Holdings attended the event and advised that the NSA acquisition should occur before the end of the year since MRO Holdings has obtained the services of Ernest and Young.

8. Airport Operations Update

Mr. Davidson reported operations and fuel volumes for the month of October. The full-scale disaster drill was held on November 9th, 2019 and it went well. The Fire Department was able to secure a grant for an aircraft training aid and the fire fighters were able to perform a live burn with the rented CFR truck. The operations report also included news from the US Department of Agriculture that they were able to harvest 21 deer in three nights and drop off over 500 pounds of meat to two local charities. The Akron bridge project is a little behind schedule and the NCDOT requested a modification to the existing FAA NOTAM to allow crane work at night. Both the INT and GSO Tower Managers agreed to modify the arrangement. The construction at the new Forsyth Tech facility is 30% complete.

9. Other Business

The Airport Department will be holding a Holiday party after the next SRAB Meeting in the office area. The party should last from 5 pm to 6 pm.

10. Adjourn

A motion was made to adjourn the meeting at 4:57 pm

Motion	Anderson
Second	McKim
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman