

SMITH REYNOLDS AIRPORT BOARD  
3801 NORTH LIBERTY STREET  
WINSTON-SALEM, NORTH CAROLINA 27105  
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Thursday, March 21, 2019, at 4:00 p.m. with a quorum present.

**Smith Reynolds Airport Board Members Present:**

Mr. Scott G. Piper, Chairman  
Mr. James Shaw, Vice Chairman  
Mr. Thomas F. McKim, Secretary/Treasurer  
Mr. Perry Hudspeth, Board Member  
Mr. Ted Kaplan, County Commissioner, and Board Member  
Mrs. Gayle Anderson, Board Member  
Mr. L. David Mounts, Board Member

**Also Present:**

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County  
Mr. Jim Hopkins, Signature Flight Support  
Mr. Andy Dale, AOPA  
Mr. Rick Reed, Triad Group Aerospace  
Ms. Bridget Cox, Signature Flight Support  
Mr. Mike Darcangelo, Avcon  
Ms. Terri Watkins, SpinFrogs  
Mr. Chris Vogler, Forsyth County  
Mr. Russ Gentry, Forsyth County  
Mr. Kyle Haney, Forsyth County  
Mr. Shoaib Quader, Forsyth County  
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

**1. Call to Order**

Chairman Piper called the March 21, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

**2. Approval of Minutes: February 21, 2019 (Regular Minutes)**

A motion was made to approve the February 21, 2018, amended minutes.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

### **3. Public Comments**

There were no public comments.

### **4. Financial Review**

Mr. Davidson presented the budget-to-actual report that was developed from the County's financial software program. The SRAB was not satisfied with the new financial report and requested the staff work with the Finance Department to develop a new report that provides more insight into the current financial picture and trends of the airport. Mr. Davidson advised that next month the Forsyth County Budget and Administration Department will attend the meeting to assist in presenting next years proposed budget.

### **5. Triad Group Aerospace – Industry Recruiter Rick Reed**

Mr. Reed summarized his previous work history in Forsyth County and his commitment to helping Smith Reynolds in regards to industry recruitment. He also advised the SRAB that he is working with different entities to help them understand the advantages of relocating to the Piedmont Triad Region. .

### **6. Economic Development and Competitive Position**

Mr. Davidson recognized Mr. Kyle Haney and summarized the County's efforts to secure funding to build a new facility which may house Aero8. He also summarized several economic development meetings in the region which discussed Smith Reynolds including the State of Community meeting and the NCDOT Board meeting which were both held in February. Mr. Davidson also presented recent surveys which included fuel prices, market rents and personal property taxes.

### **7. Signature Flight Support - Jim Hopkins**

Mr. Hopkins gave a brief overview of Signature Flight Support's network, market fuel pricing and plans for hangar development. During the briefing, Mr. Hopkins addressed questions and concerns from the SRAB and advised that Signature was up to the challenge of making the Airport more competitive. Ms. Cox provided additional insight into the current market advising that hangars are full and Mr. Hopkins informed the SRAB that Signature has made an agreement with the flight school for five more years.

### **8. County Resolutions for March 28<sup>th</sup> Board of Commissioners Meeting Update**

Mr. Davidson advised the Board that he has taken five resolutions to the Board of County Commissioners. These resolutions include a grant from the NCDOT, an easement for a sewer line, and three declarations of perpetual land use restrictions. Mr. Davidson advised that the land use restriction agreements were with the North Carolina Department of Environmental Quality for the old landfill, the facility at 3817 N. Liberty Street and the terminal parking lot. Mr. Kaplan advised the Board of Commissioners is also considering another resolution which would add three additional non-voting members to the SRAB.

## **9. Airport Operations Update**

Mr. Davidson reported on current operations and capital projects. He also advised that he will be attending a City Council Public Safety Committee meeting on April 8<sup>th</sup>, 2019 to support changes to the City Code. The current City Code does not permit Federal Wildlife Officers to use suppressed rifles to control wildlife population. In addition, Mr. Davidson and the County Manager are going to work with City Council Member Burke to change residential zoning boundaries that encroach upon the airfield. The Carolina Air and Auto Center is still working on plans to host the Canadian Snow Birds which are scheduled to be at the Airport on May 29, 2019. To support STI funding for the Terminal Area Improvement project, Mr. Davidson solicited emails from supporters to Division Engineer Pat Ivey. Mr. Kaplan informed the SRAB that a bill was developed and submitted to the State Senate to designate Smith Reynolds as a Legacy Airport in the hopes to secure additional funding. Mr. Davidson also advised the Board the staff repaired a pipe near the runway and also discovered another pipe that needs repair that is directly under that runway.

## **10. Other Business**

Mr. Davidson informed the SRAB that the County Attorney recommended that the SRAB consider the Divldair, LLC office lease for approval and disclose that Mr. Mounts is a partial owner. Mr. Mounts recused himself and a motion was made to approve the lease with Divldair, LLC.

Motion	Hudspeth
Second	McKim
Result	Approved
Vote	6 to 0. (Excluding Mr. Mounts)

## **11. 2020 Airshow Strategy Committee – Chairman Piper**

Mr. Piper informed the SRAB that he would like to form a sub-committee to formalize the scope of the proposed 2020 Airshow. A motion was made to initiate plans for the 2020 Airshow.

Motion	McKim
Second	Mounts
Result	Approved
Vote	Unanimous

## **12. Adjourn**

The next SRAB Meeting will be held on April 25, 2019, at 4 pm. A motion was made to adjourn the meeting at 5:24 pm

Motion	Mounts
Second	Shaw
Result	Approved
Vote	Unanimous

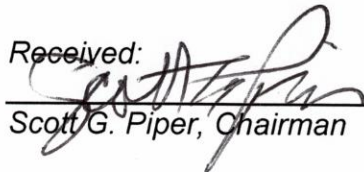
Composed by Shanna K. Smith

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman