

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Tuesday, February 19, 2019, at 4:00 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. James Shaw, Vice Chairman
Mr. Thomas F. McKim, Secretary/Treasurer
Mr. Perry Hudspeth, Board Member
Mr. Ted Kaplan, County Commissioner and Board Member
Mrs. Gayle Anderson, Board Member
Mr. L.David Mounts, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mr. Mark Owens, W-S Chamber of Commerce
Mr. Andy Dale, AOPA
Mr. David Coe, North State Aviation
Mr. Joel Marion, North State Aviation
Mr. Charlie Creech, North State Aviation
Ms. Beverly Jones, North State Aviation
Ms. Kenda Richards, North State Aviation
Mr. Russell Kota, North State Aviation
Ms. Tonya McDaniel, Forsyth County Commissioner
Mr. Shoaib Quader, Forsyth County
Mrs. Shanna Smith, Forsyth County
Mr. Jim Hopkins, Signature Flight Support
Mr. Tim Hall, Forsyth County
Ms. JoAnne Allen, Citizen
Mr. Walter Farabee, W-S Chamber of Commerce

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the February 19, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

2. Election of the Smith Reynolds Airport Board Officers for 2019

A motion was made to approve the election of Scott G. Piper as Chairman, James W. Shaw as Vice Chairman, and Thomas F. McKim as Secretary-Treasurer.

Motion	Kaplan
Second	Anderson
Result	Approved
Vote	Unanimous

3 Approval of Minutes: December 18, 2018 (Regular Minutes)

A motion was made to approve the December 18, 2018, regular minutes.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

4. Public Comments

There were no public comments.

5. Financial Review

Mr. Davidson reviewed the December 2018 financial statements and advised that the format will be changing in the future since the staff has been using the County's financial software effective January 1, 2019. Mr. Davidson advised that the Airport Commission of Forsyth County bank accounts have been closed and all monies have been transferred to the County as of February 13, 2019.

6. Automobile Rental Concession Agreements

Avis/Budget and Hertz Concession agreements have expired and new agreements have been developed. The terms are similar to the previous agreements and allow the County to make improvements to the terminal if necessary.

A motion was made to allow the Chairman to execute the Agreements once approved by the County Attorney.

Motion	Shaw
Second	McKim
Result	Approved
Vote	Unanimous

7. Aerotropolis Update – Mark Owens, Chamber of Commerce

Mr. Owens informed the SRAB of the efforts by the Chamber to follow the recommendations of the Aerotropolis Task Force. The primary focus at this time is to secure funding for a land use study and to work with the Airport staff to market and promote existing leasing opportunities at the Airport. The Chamber is committed to helping connect Whittaker Park and Innovation Quarter to the Airport.

8. Economic Development Update

Mr. Davidson summarized the economic impact study developed by the North Carolina Department of Transportation which depicted Smith Reynolds Airport as the largest general aviation airport in the State in regards to economic impact. Of the 62 public use airport, Smith Reynolds had the largest impact with 3,585 jobs and \$801 Million in total economic impact.

9. Capital and Maintenance Projects – Prioritization

Mr. Davidson advised the SRAB that staff has worked with the General Services Department to evaluate capital maintenance repair projects. General Services inspected and gave cost estimates for development needs. At the December 20, 2018 Board of County Commissioners Meeting, the Board adopted the 2018 Pay-go Capital Project Ordinance which included \$1.1 million for Smith Reynolds Airport. The next step is to work with the County Commissioners, SRAB, and the County Manager to determine which projects to complete.

10. Deluge Fire Sprinkler System - Tim Hall, Facilities Manager

Tim Hall, Facilities Manager, explained to the SRAB what caused the deluge fire sprinkler system to activate at 4001 N. Liberty Street on January 27, 2019. Mr. Hall informed the SRAB that the battery to the emergency generator passed a previous test, but fail at the time of the incident. To correct the deficiency and to minimize the chance of it happening again, a new system is being installed that will monitor and notify multiple people if an incident should occur. In addition, another battery has been install at the generator to back-up the existing battery should another power failure occur.

11. Airport Operations Update

Mr. Davidson reported on current operations, capital projects and supplied a list of additional performance measures the County will but utilizing in the future. Mr. Mounts advised gathering performance measures that tie to an ultimate economic equation that the SRAB is trying to achieve for the area. Other updates included wildlife training on February 9th and efforts to work with City Councilmember Burke to allow Federal Wildlife Officers to use suppressed rifles at the Airport. The Carolina Air and Auto Center is scheduled to host an open house and they plan to have the Canadian Snow Birds on site.

12. 2020 Airshow Strategy Committee – Chairman Piper

This agenda item was postponed until next month.

13. Other Business

No other business

14. Closed Session – Pursuant to North Carolina General Statue 143-318.11 (a) (1) and (5)

A motion was made to go into closed session at 4:45 pm

Motion	Mounts
Second	McKim
Result	Approved
Vote	Unanimous

A motion was made to come out of closed session at 5:16 pm

Motion	Anderson
Second	Shaw
Result	Approved
Vote	Unanimous

Mr. Davidson summarized the closed session and stated that he was directed by the SRAB to negotiate an amendment to the North State Aviation agreement that allows for the rent in February 2019 to be deferred.

15. Adjourn

A motion was made to adjourn the meeting at 5:19 pm

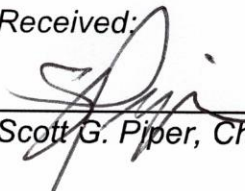
Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

Composed by Shanna K. Smith

Respectfully Submitted:


 Mark R. Davidson, A.A.E., Airport Director

Received:


 Scott G. Piper, Chairman