

AIRPORT COMMISSION OF FORSYTH COUNTY
SMITH REYNOLDS AIRPORT
WINSTON-SALEM, NC 27105
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Monday, October 16, 2017 at 4:00 p.m. with a quorum present.

Commissioners Present:

- Mr. Scott G. Piper, Chairman
- Mr. James Shaw, Vice Chairman
- Mr. Thomas F. McKim, Secretary Treasurer
- Mr. Perry Hudspeth, Commissioner
- Mr. Ted Kaplan, Commissioner

Also Present:

- Mr. Mark Davidson, A.A.E, Airport Director
- Mr. James Moose, AVCON
- Mr. Mike Darcangelo, AVCON
- Mr. Charlie Creech, NSA
- Mrs. Becca Colangelo, Signature Flight Support
- Mr. Kenda Richards, NSA
- Mr. Russell Kota, NSA
- Ms. Gail Marcon, NSA
- Mr. Shoaib Quader, ACFC
- Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

1. Call to Order

Chairman Piper called the October 16, 2017 meeting to order at 4:00 p.m.

2. Approval of Minutes: September 19, 2017 (Regular Minutes)

A motion was made to approve the September 19, 2017 regular minutes.

Motion	Shaw
Second	McKm
Result	Approved
Vote	Unanimous

3. Acknowledge Receipt of Financial Statements (September 2017)

A motion was made to acknowledge receipt of the financial statements for the month of September, 2017.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

4. Public Comments

There were no public comments.

5. Construction Update

Mr. Moose reported that the completion of the terminal apron and runway is behind schedule and are awaiting additional documents from Contractor that required approval.

6. Economic Development Update

Mr. Davidson reported on the various efforts that are being made to make Smith Reynolds Airport more competitive such as attending and networking at the National Business Aviation Association Conference and Exhibition. He also mentioned efforts made by Signature Flight Support and North State Aviation to attract additional business to Smith Reynolds Airport.

7. Other Business

There was no other business.

8. Airport Activity Updates

Mr. Davidson reported on operations, fuel volumes, staff accomplishments and capital projects. Mr. Davidson advised that the North Carolina Department of Transportation – Division of Aviation has committed to improving airfield markings saving the ACFC approximately \$100,000. The ACFC does have to spend approximately \$18,750 to replace airfield signage panels that are fading to comply with FAA inspection. Next Airport Commission meeting is scheduled for November 21, 2017 at 4:00 p.m.

9. Closed Session

A motion was made to go into closed session at 4:08 p.m.

Motion	Shaw
Second	McKim
Result	Approved
Vote	Unanimous

A motion was made to come out of closed session at 5:15 p.m.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

Mr. Davidson summarized closed session and advised that the Airport Commissioners instructed Peter Juran, Blanco Tackabery Attorney at Law, James Moose, AVCON Engineer, and Mr. Davidson meet with Tri County Paving Inc. on October 17, 2017 and provide update to the Commissioners. Mr. Davidson was also instructed to work with NSA regarding utility reimbursement and new lease terms.


10. Adjourn

A motion was made to adjourn the meeting at 5:27 p.m.

Motion	Hudspeth
Second	Shaw
Result	Approved
Vote	Unanimous

Composed by Jeannette Huntley

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman