

AIRPORT COMMISSION OF FORSYTH COUNTY  
SMITH REYNOLDS AIRPORT  
WINSTON-SALEM, NC 27105  
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, August 16, 2016 at 4:00 p.m. with a quorum present.

**Commissioners Present:**

Mr. Scott G. Piper, Chairman  
Mr. James W. Shaw, Vice Chairman  
Mr. Thomas F. McKim, Secretary Treasurer  
Mr. C. Mark Wiley, Commissioner  
Mr. Ted Kaplan, Commissioner

**Also Present:**

Mr. Mark Davidson, A.A.E, Airport Director  
Mr. Mike Darcangelo, AVCON  
Mr. Dave Morse, Tenant  
Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

**1. Call to Order**

Chairman Piper called the August 16, 2016 meeting to order at 4:00 p.m.

**2. Approval of Minutes: June 21, 2016 (Regular Minutes)**

A motion was made to approve the June 21, 2016 regular minutes as amended.

Motion	Shaw
Second	McKim
Result	Approved
Vote	Unanimous

**3. Acknowledge Receipt of Financial Statements (June & July 2016)**

A motion was made to acknowledge receipt of the financial statements for the months of June and July, 2016.

Motion	McKim
Second	Wiley
Result	Approved
Vote	Unanimous

**4. Public Comments**

There were no public comments.

**5. Capital Improvements Update**

Mr. Davidson provided updates about planned airfield capital improvements such as the Terminal Ramp, Taxiway Hotel, Runway 4, and Taxiway Quebec. He also reported that the NCDOT – Division of Aviation has moved a number of project up the list of priorities including airfield signage and lighting.

**6. Economic Development Update**

Mr. Davidson provided updates concerning marketing efforts by Winston-Salem Business Inc. and Meridian Reality. He also reported that the Aviation Center was still included in the proposed Forsyth Tech Bond which will be on the November ballot.

**7. Other Business**

Mr. Davidson reported that on September 28, 2015, the ACFC executed the First Amendment to the Lease Agreement with BB&T and that it is time to execute the Second Amendment to the Lease Agreement which depicts the actual rent abatement based upon the capital improvements made by BB&T. A motion was made to authorize the Chairman to execute the Second Amendment to Lease Agreement with BB&T.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

**8. Airport Activity Updates**

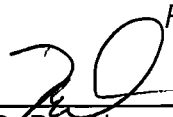
Mr. Davidson reported on operations, fuel volumes, and capital projects. Next Airport Commission meeting is scheduled for October 18, 2016.

**9. Adjourn**

A motion was made to adjourn the meeting at approximately 4:25 p.m.

*Composed by Jeannette Huntley*

*Respectfully Submitted:*

  
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Mark R. Davidson, A.A.E., Airport Director

Received:   
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Scott G. Piper, Chairman