

AIRPORT COMMISSION OF FORSYTH COUNTY  
SMITH REYNOLDS AIRPORT  
WINSTON-SALEM, NC 27105  
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, December 20, 2016 at 2:30 p.m. with a quorum present.

**Commissioners Present:**

- Mr. Scott G. Piper, Chairman
- Mr. James W. Shaw, Vice Chairman
- Mr. Thomas F. McKim, Secretary Treasurer
- Mr. C. Mark Wiley, Commissioner
- Mr. Ted Kaplan, Commissioner

**Also Present:**

- Mr. Mark Davidson, A.A.E, Airport Director
- Mr. Mike Darcangelo, AVCON
- Mr. Jamie Fore, Fire Department
- Mr. Chris Davis, Fire Department
- Mrs. Sandy Symmes, Piedmont Flight School
- Ms. Becca Colangelo, Signature Flight Support
- Mr. Shoaib Quader, ACFC
- Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

**1. Call to Order**

Chairman Piper called the December 20, 2016 meeting to order at 2:30 p.m.

**2. Approval of Minutes: November 10, 2016 (Regular Minutes)**

A motion was made to approve the November 10, 2016 regular minutes as amended.

Motion	Shaw
Second	McKim
Result	Approved
Vote	Unanimous

**3. Acknowledge Receipt of Financial Statements (November 2016)**

A motion was made to acknowledge receipt of the financial statements for the month of November, 2016.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

**4. Public Comments**

There were no public comments.

**5. Grant of Easement for the City of Winston-Salem**

Mr. Davidson advised that the City/County Utility Commission finds it necessary to construct a new sewer line on Airport property. The Real Estate Office of the City of Winston-Salem acquired an independent appraisal and the Fair Market Value of \$48,425 is the offer to the Airport Commission and is included in the Easement Agreement provided by the Utility Commission. Mr. Davidson submitted new language to protect the Airport Commission, but has not heard back from the City Attorney's Office. Chairman Piper recommended that the ACFC tables this item of business.

**6. Capital Budget Amendment**

Chairman Piper recommended that the ACFC tables this item of business at the request of the Airport Director.

**7. Economic Development Update**

Mr. Davidson reported that the Airport Commission has been in communication with Forsyth Tech to perform some preliminary planning for the Aviation Center. The staff has also been working with Winston-Salem Business Inc. and Meridian to promote existing real estate opportunities. Mr. Davidson advised that Signature Flight Support has sent a White Paper to London for approval of the development plans at Smith Reynolds which is one of the first steps before proceeding with the new corporate hangar and lobby improvements.

Vice Chairman Shaw reminded the Commissioners that he, Ted Kaplan, and Tom McKim initiated the idea with Dr. Gary Green several years ago to develop a Forsyth Tech Aviation Center to promote business at Smith Reynolds and for training people in the community.

**8. Other Business**

There was no other business.

**9. Airport Activity Updates**


Mr. Davidson reported on operations, fuel volumes, staff accomplishments and capital projects. Next Airport Commission meeting is scheduled for January 17, 2017 at 4:00 p.m.

**10. Adjourn**

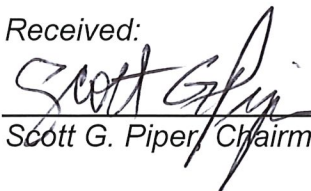
A motion was made to adjourn the meeting at approximately 2:55 p.m.

*Composed by Jeannette Huntley*

*Respectfully Submitted:*

  
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*Mark R. Davidson, A.A.E., Airport Director*

*Received:*

  
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*Scott G. Piper, Chairman*