

*AIRPORT COMMISSION OF FORSYTH COUNTY  
SMITH REYNOLDS AIRPORT  
WINSTON-SALEM, NORTH CAROLINA 27115  
MINUTES OF MEETING*

*A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Wednesday, March 23, 2016 at 4:00 p.m. with a quorum present.*

*Commissioners Present:*

*Mr. Scott G. Piper, Chairman  
Mr. James W. Shaw, Vice Chairman  
Mr. Thomas F. McKim, Secretary Treasurer  
Mr. C. Mark Wiley, Commissioner  
Mr. Ted Kaplan, Commissioner*

*Also Present:*

*Mr. Mark Davidson, A.A.E., Airport Director  
Ms. Beverly Shelton, Administrative Coordinator  
Mrs. Jeannette Huntley, Administrative Assistant  
Mr. Mike Darcangelo, AVCON  
Mr. Andy Dale, (AOPA) Airport Support Network Volunteer  
Mr. Dave Morse, Airport Volunteer, EAAC  
Mr. Bill Brown, NSA  
Mr. Joel Marion, NSA  
Mr. Charlie Creech, NSA  
Ms. Tracine Anderson, Signature Aviation*

*Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.*

**1. Call to Order**

*Chairman Piper called the March 23, 2016 meeting to order at 4:00 p.m.*

**2. Approval of Minutes: February 16, 2016 (Regular Minutes)**

*A motion was made to approve the February 16, 2016, regular minutes as amended.*

<i>Motion</i>	<i>Shaw</i>
<i>Second</i>	<i>McKim</i>
<i>Result</i>	<i>Approved</i>
<i>Vote</i>	<i>Unanimous</i>

**3. Acknowledge Receipt of Financial Statements (February 2016)**

*A motion was made to acknowledge receipt of the financial statements for the month of February, 2016.*

<i>Motion</i>	<i>McKim</i>
<i>Second</i>	<i>Wiley</i>
<i>Result</i>	<i>Approved</i>
<i>Vote</i>	<i>Unanimous</i>

**4. Public Comments**

Mr. Creech, President, North State Aviation, announced that the U.S. Small Business Administration (SBA) named the eight-member executive management team of North State Aviation the NC Small Business Persons of the Year for 2016.

**5. Contract to Audit Accounts**

Mr. Davidson reported that each year the ACFC is required by the Local Government Commission (LGC) to contract with an external Certified Public Accountant (CPA) to conduct a governmental financial audit. For the past six years, the ACFC has utilized Stout Stuart McGowan & King and have been satisfied with the professional services provided by the firm. A motion was made to execute contract to audit accounts with Stout Stuart McGowan & King for fiscal year ending 2016.

<b>Motion</b>	McKim
<b>Second</b>	Shaw
<b>Result</b>	Approved
<b>Vote</b>	Unanimous

**6. Lease Listing Agreement with Meridian Realty Group, Inc.**

Mr. Davidson reported Piedmont Aviation Components is vacating the facility located at 3817 North Liberty St on April 30, 2016. On February 2, 2016, the ACFC requested proposals from three local commercial real estate firms. Based upon the three proposals received, the staff recommends partnering with Meridian. A motion was made to approve the execution of an Exclusive Right to Lease Listing Agreement with The Meridian Realty Group, Inc. for the facility.

<b>Motion</b>	McKim
<b>Second</b>	Shaw
<b>Result</b>	Approved
<b>Vote</b>	Unanimous

**7. Strategic Agenda: Flight Plan 2016-2019**

Mr. Davidson distributed and summarized a Draft Strategic Agenda which describes the business plans for operating Smith Reynolds Airport for the four calendar years from 2016-2019.

**8. Economic Development**

Mr. Davidson advised that the Strategic Agenda validates the fact that the Airport is at an economic disadvantage when compared to other airports in the Region and State. Existing stormwater fees on all impervious surfaces and exorbitant personal property taxes, place a financial burden upon the ACFC and aircraft owners. Each year the City collects approximately \$118,000 in stormwater fees from ACFC and approximately \$294,000 in personal property taxes from tenants. A motion was made to explore the establishment of an economic enterprise zone or de-annexation from the City of Winston-Salem.

<b>Motion</b>	Wiley
<b>Second</b>	Shaw
<b>Result</b>	Approved
<b>Vote</b>	Unanimous

**9. Other Business**

*There was no other business*

**10. Airport Activity Updates**

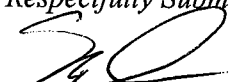
*Mr. Mark Davidson reported on operations, fuel volumes, capital projects, and business development. Next Airport Commission meeting is scheduled for April 25, 2016 at 4pm.*

**11. Adjourn**


*At approximately 4:35 p.m., a motion was made to adjourn.*

*Composed by Jeannette Huntley*

*Respectfully Submitted:*

  
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*Mark R. Davidson, A.A.E., Airport Director*

*Received:*

  
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*Scott G. Piper, Chairman*