

AIRPORT COMMISSION OF FORSYTH COUNTY
SMITH REYNOLDS AIRPORT
WINSTON-SALEM, NC 27105
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, March 21, 2017 at 4:00 p.m. with a quorum present.

Commissioners Present:

Mr. Scott G. Piper, Chairman
Mr. Thomas F. McKim, Secretary Treasurer
Mr. Perry Hudspeth, Commissioner
Mr. Ted Kaplan, Commissioner

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director
Mr. Andy Dale, AOPA
Mr. Mike Darcangelo, AVCON
Mr. Chris Davis, Fire Department
Ms. Becca Colangelo, Signature Flight Support
Mr. Woody Parton, Techniair
Ms. JoAnn Allen
Mr. Shoab Quader, ACFC
Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

1. Call to Order

Chairman Piper called the March 21, 2017 meeting to order at 4:00 p.m.

2. Approval of Minutes: February 23, 2017 (Regular Minutes)

A motion was made to approve the February 23, 2017 regular minutes.

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| Motion | McKim |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

3. Acknowledge Receipt of Financial Statements (February 2017)

A motion was made to acknowledge receipt of the financial statements for the month of February, 2017.

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| Motion | McKim |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

4. Public Comments

Ms. JoAnn Allen asked the Airport Commission for more information regarding the article she read in the Winston-Salem Journal on March 13, 2017. Mr. Davidson provided clarification on the risk-based closure for the parcel of land located at 3817 North Liberty Street.

5. NCDOT Akron Bridge-Right of Way and Easement

A motion was made to allow the Chairman to execute the Deed for Highway Right of Way with the NCDOT after legal review of the proposal.

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| Motion | McKim |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

6. North Carolina Retirement Plans: 401k & 457

A motion was made to pass the Board Resolution required to participate in the retirement plans and authorize the Chairman to execute the Third-Party Administrator Agreement after the appropriate changes are made to the agreement.

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| Motion | McKim |
| Second | Kaplan |
| Result | Approved |
| Vote | Unanimous |

7. Information Technology Policy

A motion was made to adopt the Information Technology Policy.

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| Motion | Hudspeth |
| Second | McKim |
| Result | Approved |
| Vote | Unanimous |

8. Other Business

There was no other business.

9. Airport Activity Updates

Mr. Davidson reported on operations, fuel volumes, staff accomplishments and capital projects. Next Airport Commission meeting is scheduled for April 18, 2017 at 4:00 p.m.

10. Closed Session

A motion was made to go into closed session at 4:38 p.m.

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| Motion | Kaplan |
| Second | McKim |
| Result | Approved |
| Vote | Unanimous |

A motion was made to come out of closed session at 5:10 p.m.

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| Motion | Hudspeth |
| Second | McKim |
| Result | Approved |
| Vote | Unanimous |

Mr. Davidson summarized closed session and advised that the Airport Commissioners instructed staff to contact North State Aviation to finalize the Third Amendment.

11. Adjourn

A motion was made to adjourn the meeting at 5:15 p.m.

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| Motion | McKim |
| Second | Hudspeth |
| Result | Approved |
| Vote | Unanimous |

Composed by Jeannette Huntley

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman