

AIRPORT COMMISSION OF FORSYTH COUNTY
SMITH REYNOLDS AIRPORT
WINSTON-SALEM, NC 27105
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, October 23, 2018 at 4:00 p.m. with a quorum present.

Commissioners Present:

Mr. Scott G. Piper, Chairman
Mr. James Shaw, Vice Chairman
Mr. Thomas F. McKim, Secretary Treasurer
Mr. Perry Hudspeth, Commissioner
Mr. Ted Kaplan, Commissioner
Mrs. Gayle Anderson, Smith Reynolds Advisory Board
Mr. L. David Mounts, Smith Reynolds Advisory Board

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director
Mr. Mike Darcangelo, AVCON
Mrs. Becca Colangelo, Signature Flight Support
Mr. Todd Luck, The Chronical
Mr. Shoaib Quader, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

1. Call to Order

Chairman Piper called the October 23, 2018 meeting to order at 4:00 p.m.

2. Approval of Minutes: September 18, 2018 (Regular Minutes)

A motion was made to approve the September 18, 2018 regular minutes.

Commissioners Vote:

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Vote:

Result	Approved
Vote	Unanimous

3. Acknowledge Receipt of Financial Statements (September 2018)

A motion was made to acknowledge receipt of the financial statements for September 2018.

Commissioners Vote:

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Members Vote:

Result	Approved
Vote	Unanimous

4. Public Comments

There were no public comments.

5. County Resolution – Airport Governance

North Carolina Session Law 2018-111 authorizes Forsyth County to replace the Airport Commission of Forsyth County with an alternative governance and operational structure. Forsyth County developed a Resolution which outlines how the Airport will be governed and is proposed to be adopted by the Forsyth County Commissioners on November 1, 2018. The Resolution provide details as to when the Airport staff shall become a County Department and the formation of a Smith Reynolds Airport Board.

A motion was made to support the County Resolution which outlines the new governing structure and the formation of the Smith Reynolds Airport Board.

Commissioners Vote:

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Members Vote:

Result	Approved
Vote	Unanimous

6. Fairway Lease

Mr. Davidson advised that Fairway Outdoor Advertising is requesting a new lease for the billboard located on North Liberty Street (Site 1232). Fairway is requesting the ACFC execute a new agreement with a ten year term. The annual revenue from the billboard would be \$2,000 a year with no escalation.

A motion was made to authorize the Airport Director to negotiate a year-to-year agreement.

Commissioners Vote:

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Members Vote:

Result	Approved
Vote	Unanimous

7. Terminal Fence Relocation

Mr. Davidson advised that the fence south of the terminal building is in need of replacement due to age and recent terminal area improvements. The ACFC has FAA non-primary entitlement funds that are set to expire December 31, 2018. To capitalize upon the funding opportunity, AVCON was instructed to proceed and over the past several months they have been conducting design and bid services for the Terminal Fence Relocation. With approval from the NCDOT the project has been bid and Sierra Structures was the responsive low bidder.

A motion was made to allow the Chairman to execute the Grant Agreement for the ACFC in the amount of \$93,221.00 and accept the terms associated with the Grant for Terminal Fence Relocation project.

Commissioners Vote:

Motion	McKim
Second	Hudspeth
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Members Vote:

Result	Approved
Vote	Unanimous

8. Economic Development Update

Mr. Davidson briefed the Commissioners regarding the Work Ready Forsyth kick-off event which was hosted by North State Aviation on October 10, 2018. He also reminded everyone of the Smith Reynolds Airport Transportation Summit which is scheduled for November 14th. The staff is still working with Aero8, Forsyth County Economic Development, and City/County Planning, to develop a grant application to DataMax to obtain funds to construct a building at the Airport. Mr. Davidson provided a brief summary of the National Business Aviation Association (NBAA) Convention which he attend on October 16-18th.

9. Other Business

There was no other business.

10. Airport Activity Updates

Mr. Davidson reported on operations, fuel volumes, staff accomplishments, and capital projects. Next Airport Commission meeting is scheduled for November 29, 2018 at 4:00 p.m.

11. Adjourn

A motion was made to adjourn the meeting at 4:41 p.m.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

Smith Reynolds Advisory Board Members Vote:

Result	Approved
Vote	Unanimous

Composed by Mark R. Davidson, A.A.E.

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman