

SMITH REYNOLDS AIRPORT BOARD
3801 NORTH LIBERTY STREET
WINSTON-SALEM, NORTH CAROLINA 27105
MINUTES OF MEETING

A regular meeting of the Smith Reynolds Airport Board was held on Tuesday, October 15th, 2019, at 2:30 p.m. with a quorum present.

Smith Reynolds Airport Board Members Present:

Mr. Scott G. Piper, Chairman
Mr. James Shaw, Vice Chairman
Mr. Thomas McKim, Treasurer
Mr. Ted Kaplan, Board Member and County Commissioner
Mr. Perry Hudspeth, Board Member
Mrs. Gale Anderson, Board Member
Mr. David Mounts, Board Member (via conference call)
Mr. Nicholas Pierce, Board Member
Mr. Jed McMillian, Board Member

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director, Forsyth County
Mr. Alan Hutchison, Corporate Pilot
Mr. Doug Moore, Corporate Pilot
Mrs. Becca Colangelo, Signature Flight Support
Mr. Jim Hopkins, Signature Flight Support
Ms. Bridget Cox, Signature Flight Support
Mr. Daniel Lyon, Signature Flight Support
Mr. Andy Dale, AOPA
Mr. Todd Luck, Forsyth County
Mrs. Shanna Smith, Forsyth County

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

1. Call to Order

Chairman Piper called the October 15th, 2019, Smith Reynolds Airport Board (SRAB) meeting to order at 2:30 p.m. and read the following statement:

It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter.

2. Approval of Minutes September 24th, 2019 (Regular Minutes)

A motion was made to approve the September 24th, 2019 regular minutes.

Motion	Hudspeth
Second	Mounts
Result	Approved
Vote	Unanimous

3. Public Comments

There were no public comments.

4. Financial Review

Mr. Davidson gave an overview of the Airport Department's financial statements which were developed from the County's Performance software for the month of September 2019. Mr. Davidson informed SRAB that the increase in Airfield revenue was due to an Epes payment coding error and is being revised. Mr. Davidson explained the increase in Airfield expenditures is due to the dumpster rental requested by the T-Hangar tenants and sign panels required by the FAA after the FAR Part 139 Inspection. Mr. Davidson presented a preliminary draft of the revenues and expenditures for 3820 N. Liberty Street. A final draft will be presented upon the return of the Facilities Maintenance Manager. Chairman Piper inquired about the budgeted deficit for this year and the staff will investigate.

5. Corporate Pilot Panel

Chairman Piper welcomed corporate pilots Mr. Doug Moore and Mr. Alan Hutchison and asked them to provide insight into how their experiences at Smith Reynolds Airport can improve. Mr. Moore advised that his experiences at INT have been positive, but asked about future hangar development. Chairman Piper disclosed the future capital plans for the airport and acknowledged the need for larger corporate hangars. Mr. Moore also asked for more passenger parking, extended control tower hours, and lower fuel prices. Mr. Hutchison shared his background in aviation and provided pricing for the services offered by Divldair. Mr. Hutchinson advised that he would like the option to buy fuel in bulk from Signature to obtain cheaper fuel prices and mentioned the need for more ground support equipment. The panel also discussed the construction crane at the Akron Bridge and the need for more ramp and hangar space. Mr. Hutchinson recommended looking at other facilities at other airports. The Board Members voiced their appreciation for the feedback and were open to similar panels in the future to gain insight.

6. Economic Development

Mr. Davidson advised that the Economic Development Department gained approval from the County Commissioners to submit an application to the US Department of Commerce for a grant to improve the facilities at 4001 N. Liberty Street. In addition, the General Services Department received the Terracon Report which should assist in developing the grant since it identifies specific capital and maintenance needs at 4001 N. Liberty Street.

Mr. Davidson provided a brief summary of the Aerotropolis Task Force meeting that was held earlier in the day. Some of the highlights included the progress on the Forsyth Tech facility which is 25% complete and the Strategic Area Plan which is being developed by the City-County Planning Department. The Future of Flight report which was underwritten by the L. David Mounts Foundation was also discussed and the Aerotropolis Task force embraced the new markets outlined in the report which included additive manufacturing, EVTOL, and UAS.

Other economic development efforts made in the previous month included a site visit with Tony Lefebvre, COO of Signature Flight Support. Mr. Lefebvre was able to tour the Innovation Quarter and the facilities at Signature. During the site tour, Mr. Mounts was able to share the new markets the airport is pursuing and Mr. Lefebvre shared his connections and current efforts in the UAS and EVTOL fields. Both parties agreed to work together and focus on training.

Mr. Davidson advised that the NCDOT is low on funds and have taken dramatic measures to decrease spending. The hurricanes that hit the east coast depleted the NCDOT funds and several projects across the State have been put on hold. Once FEMA reimburses the NCDOT, the funds balance should bounce back. At this time, Smith Reynolds has not been impacted but this could change in the future.

Mr. Davidson informed the SRAB that North Carolina Airports Association (NCAA) Board executed the contract for the annual meeting to be held in Winston-Salem at the Benton Convention Center. The conference has approximately 350 attendees and will be held on April 20th – 22nd, 2022.

Mr. Davidson presented drafts of the Resolutions as instructed at the last SRAB meeting. Chairman Piper advised that the general terms of both proposed Resolutions had unanimous support at the last meeting. Mr. Davidson provided a summary of the modifications to the Resolutions and presented them both for approval.

A motion was made to approve both Resolutions as amended.

Motion	McKim
Second	Anderson
Result	Approved
Vote	Unanimous

Mr. Davidson reported the Airport Beacon Report has been sent to 1,629 homes and businesses. It can also be viewed on the Airport's website and Facebook page.

7. Airport Activity Updates

Mr. Davidson reported on operations and advised that the Crash Fire Rescue Truck (CFR 1) is still down and will cost approximately \$80K to make the part and \$20K for labor. The timeline for this repair is March or April of 2020. Until the repair is made, the

Airport Department is leasing a CFR Truck which will need to be exchanged for a larger truck to meet Aircraft Rescue Fire Fighting (ARFF) Index B. Mr. Davison also announced the full-scale disaster drill will be held on November 9th, 2019. Other announcements included the KINT Pilot's cookout on October 15th, 2019 and the NCAA Region Meeting on November 1st, 2019 which will be held in the Departure Lounge. Mr. Mounts will be the keynote speaker at the 134th Annual Chamber Meeting on November 19th, 2019 which is the same day as the next Smith Reynolds Airport Board Meeting.

8. Other Business

Jim Hopkins shared a video that Signature Flight Support and UBER developed together. Signature Flight Support entered into a 10-year exclusive agreement with UBER Elevate. The video depicts the type of services to expect in the future with advancements in the EVTOL market. UBER Elevate has determined with ground handling support from Signature, that large metropolitan markets like New York City can support EVTOL rides to and from downtown to the airports in the area.

9. Adjourn

A motion was made to adjourn the meeting at 3:28 pm

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

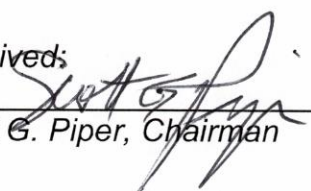
Composed by Shanna K. Smith

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman