

AIRPORT COMMISSION OF FORSYTH COUNTY
SMITH REYNOLDS AIRPORT
WINSTON-SALEM, NC 27105
MINUTES OF MEETING

A regular meeting of the Airport Commission of Forsyth County (ACFC) was held on Tuesday, May 17, 2016 at 4:00 p.m. with a quorum present.

Commissioners Present:

Mr. Scott G. Piper, Chairman
Mr. James W. Shaw, Vice Chairman
Mr. Thomas F. McKim, Secretary Treasurer
Mr. C. Mark Wiley, Commissioner
Mr. Ted Kaplan, Commissioner

Also Present:

Mr. Mark Davidson, A.A.E, Airport Director
Mr. Mike Darcangelo, AVCON
Ms. Tracine Anderson, Signature Flight Support
Mrs. Jeannette Huntley, ACFC

Purpose of Meeting: To review the following agenda items and pass the necessary resolutions for conducting airport business.

1. Call to Order

Chairman Piper called the May 17, 2016 meeting to order at 4:00 p.m.

2. Approval of Minutes: April 25, 2016 (Regular Minutes)

A motion was made to approve the April 25, 2016 regular minutes as amended.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

3. Acknowledge Receipt of Financial Statements (April 2016)

A motion was made to acknowledge receipt of the financial statements for the month of April, 2016.

Motion	McKim
Second	Wiley
Result	Approved
Vote	Unanimous

4. Public Comments

Ms. Tracine Anderson reported that Airport Director, Mark Davidson was nominated and won the National Air Transportation Association (NATA)

Industry Excellence Award that will be presented to him on June 9, 2016 in Washington, D.C.

5. Public Review Operating and Capital Budgets for FYE 2017

Mr. Davidson reported that staff developed and proposed Operating and Capital Budgets for FYE 2017. A motion was made to make FYE 2017 Operating and Capital Budgets available 30 days for public review.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

6. Interlocal Agreement-City/County/ACFC

Mr. Davidson reported that Forsyth County, the City of Winston-Salem, and the ACFC propose to enter into an Interlocal Agreement to provide funds to the ACFC annually to be used to increase the Airport's competitiveness. A motion was made to allow the Chairman to execute the Interlocal Agreement on behalf of the ACFC.

Motion	McKim
Second	Shaw
Result	Approved
Vote	Unanimous

7. Strategic Agenda: Flight Plan 2016-2019

Mr. Davidson reported that the Strategic Agenda of ACFC describes the business plans for operating Smith Reynolds Airport from 2016 to 2019. The Commissioners requested more time and that the Plan be presented at the next meeting.

8. Economic Development Update

Mr. Davidson reported advised that the ACFC is working with Signature Flight Support in regards to developing a hangar and with North State Aviation to utilize labor during the summer months to make improvements to the hangar located at 4001 North Liberty Street.

9. Other Business

There was no other business.

10. Airport Activity Updates

Mr. Davidson reported on operations, fuel volumes, and capital projects. Next Airport Commission meeting is scheduled for June 21, 2016.

11. Adjourn

A motion was made to adjourn the meeting at approximately 4:46 p.m.

Composed by Jeannette Huntley

Respectfully Submitted:



Mark R. Davidson, A.A.E., Airport Director

Received:



Scott G. Piper, Chairman